

Internships □ **Who can apply?** We welcome undergraduate students, graduate and law students, and recent graduates. Applicants are not required to be from Indiana although Indianapolis residents are given preference. □ **What are the desired qualifications?**

Congressional internships are considered to be prestigious and very desirable among college students and recent graduates.

As such, they are extremely competitive and are only awarded after a full and thorough examination of each applicant's qualifications.

An ideal applicant will be a college junior, senior or recent graduate in good academic and disciplinary standing.

An applicant should be a well organized self starter with excellent written, verbal, and interpersonal communication skills.

A successful applicant must have a strong knowledge of computers and some understanding of typical administrative responsibilities, including answering phones and sorting mail.

Strong preference will be given to applicants from the Seventh Congressional District.

Please keep in mind that my staff and I are looking for the best complete candidate.

I encourage you to apply even if you are lacking in some of the areas listed above.

We will offer internships to the applicants that best meet the varying needs of each of my offices.

Where are internships offered?

Interns are placed in my Washington, D.C. office and my district office, located in Indianapolis.

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When are internships available?

Part-time and full-time internships are available throughout the year.

Most interns start at the beginning of fall, spring and summer semesters although some start mid-semester.

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How many interns are chosen each semester?

My Indianapolis and Washington, D.C. offices each select 1-3 interns per semester depending on their needs at a given time.

Based on the applicant pool and current workload, my offices will occasionally decide against bringing on an intern.

Contact each office to find out if applications are still being accepted.

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What activities does an intern perform?

Interns in my Washington, D.C. office work closely with the professional staff on a variety of legislative projects. Responsibilities include attending hearings, preparing legislative reports, researching specific issues and compiling information to respond to constituents' inquiries. Some clerical work is also required.

Interns learn the legislative process, gain valuable hands on experience and have the ability to network on the Hill.

Interns in my district office help to assist constituents who are looking for assistance from federal, state and local agencies.

They will work with caseworkers to research inquiries and provide up to date information to concerned constituents.

In addition, interns frequently accompany district staff to meetings of local civic and professional organizations. Some clerical work is expected.

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Will I be paid for an internship?

No. At this time, my office is unable to pay interns for their service.

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How do I apply?

Applicants are asked to mail a copy of their resume and a short writing sample to my district office.

Office of Congressman André Carson

Attn: Internship Application

Julia
M. Carson Government Center

300 E Fall Creek Pkwy N
Dr #300

Indianapolis
, IN 46205

Unfortunately, due to the large number of applications we receive, you will only hear from my staff if you are selected for an internship position.

We will be unable to contact to acknowledge receipt of your resume or if we are unable to offer you an internship.

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Other Internships

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United States Senator Evan Bayh

<http://bayh.senate.gov/students/internships/>

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United States Senator Richard Lugar

<http://lugar.senate.gov/intern/index.cfm>

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Congressional Black Caucus Foundation

<http://www.cbcfinc.org/cbcf-internships.html>

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Congressional Hispanic Caucus Institute

<http://www.chci.org/internships/>

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Federal Government Internship and Job Bank

<http://www.studentjobs.gov/>

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The Washington Center

<http://www.twc.edu/>

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Page Program

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House of Representatives Page Program

<http://pageprogram.house.gov/>

This program is available for exceptional high school students.

If you are a student in Indianapolis and are interested in applying, please contact my Washington, D.C. office by calling (202) 225-4011.

