



### **What is the Youth Opportunities Fair?**

I'm excited to once again host my Youth Opportunities Fair, which will be held on Monday, March 11 at the Indianapolis Central Library from 12 PM to 7 PM. The event presents students and parents with a variety of year-round and summer employment, internship, volunteer and service opportunities for youth of all ages. It is free to attend, and no registration is required.

- **Non-working Youth:** Participants under the working age of 14 can connect with local service providers offering summer and year-round programs, as well as volunteer opportunities designed for young people of all ages.
- **Working Youth:** Teens and young adults can connect with job, internship, and volunteer opportunities. Professional volunteers will also provide learning sessions on interviewing skills, resume review, and post-fair tips to follow up with employers.

### **Tips for Success:**

- **Before the Fair:**
  - Let us know you're attending by RSVP'ing to the event [online](#). (*encouraged but not required*)
  - Create and make copies of your resume. (*You can connect with a Resume Review volunteer for tips on creating a resume at the event.*)
  - Dress to impress to make a good first impression.
  - Bring a pen and paper to take notes.
  - Practice what you will say if an employer asks: "Tell me about yourself?" (*You can visit a Mock Interview Learning Session at the event to practice your "elevator speech."*)
- **At the Fair:**
  - Talk with as many organizations as you can and get business cards for follow up.
  - Smile, make eye contact, and shake hands when approaching an organization.
  - Take notes on the organizations that most interest you.
  - Get help with resume, interviewing skills, and post-fair tips.
  - Register with organizers to stay in touch about future events.
- **After the Fair:**
  - Follow up with the organizations that most interest you.
    - Attend a What's Next Learning Session for post-fair tips.

### **Learning Sessions:**

- **What's Next? Post-Fair Tips:** These are short 15-minute sessions, with tips on what to do after the fair.
  - Offered at 1:30; 2:15; 4:30; 5:15 and 6:00 PM
- **Mock Interviews:** This is one-on-one interview practice.
  - Offered between 2:00-3:00 PM and 4:30-5:30 PM
- **Resume Review:** Volunteers will offer resume feedback and assistance.
  - Offered between 4:30-6:30 PM

### **Schools and afterschool groups:**

Groups are encouraged to contact Kathy Souchet-Downey (317-283-6516 or [kathy.downey@mail.house.gov](mailto:kathy.downey@mail.house.gov)) to make the most of your visit.